



i-UG

Governing Document

1. Introduction

This is the Governing Document that describes the i-UG constitution and how it operates.

2. About i-UG

i-UG is a not-for-profit Unincorporated Association based in the UK.

Our vision is:

“To be seen as an independent UK organization where individuals can meet in relaxed surroundings, to gather information and discuss topics relevant to the IBM i, its connective systems and key business issues.”

i-UG organises several conferences/events per year. These events offer members the opportunity to listen to top level speakers from: IBM, Business Partners, the vendor community and users themselves and gather real information to assist in key decision making about IT and business in general. Our members are kept up-to-date with IBM thinking and technology emergence that is relevant to their businesses.

Each event is held in a relaxed atmosphere, covers a wide agenda and is punctuated by opportunities to network with other members. The agendas are compiled by listening to the current needs of the members, this way we ensure the content is always relevant.

3. A Brief History

i-UG were originally formed in 1993 as the Northern AS/400 User Group (NASUG). Based in the North of England our membership has traditionally been drawn from companies from both sides of the Pennines. Typically our members all have businesses related in some way to the IBM midrange server. When IBM later changed the name of the server to iSeries, we also changed our name to the Northern iSeries User Group (NiSUG).

In October 2010, after consulting the membership, we became affiliated with COMMON Europe to become their official representative user Group in Great Britain. This coincided with the Group’s ambitions to become a nationwide organisation so on 5th October 2010 we changed our name again to the National iSystems User Group (NiSUG). We are also authorised to use the logo “Member of Common Europe”.



In June 2014, The Computer Users Association (CUA) which was a User Group primarily based in the south of England, merged with NISUG and the combined Group changed its name to **i-UG**.

4. Membership

There are several ways to become a member of i-UG:

4.1 Individual Membership – Valid for a **single person** to attend all standard events as a delegate f.o.c. Discounted entry to all special events will also be offered wherever possible. (If that individual cannot attend one of the events, a nominated colleague from the same company can attend in their place.

4.2 Company Membership – Valid for **up to three company representatives** to attend all standard events f.o.c. Discounted entry to all special events will also be offered wherever possible.

4.3 Vendor Membership – In 2012 we introduced a new level of membership designed to encourage sponsorship. It has all the benefits of Company membership but also has the following benefits:

- Links from the i-UG Web site to the vendor's web site
- Visibility at each standard meeting on the i-UG Splash Screen
- Preferential invitations and discounts for i-UG special events during that year.
- Incorporation into the Vendor Advisory Group

Companies who have already paid the Company Membership fee will be allowed to upgrade to Vendor Membership for an additional fee.

As an i-UG Member, you will automatically subscribe to receiving i-UG e-mailed newsletters and marketing information for our future events.

All members irrespective of Membership Type, are expected to promote the Group whenever possible to other non-members to help grow the Group.

5. Guests

Subject to the number of places available at each event, members are allowed to bring one extra guest to a meeting. Therefore Individual Members can bring a total of two members to a meeting and Company/Vendor Members can bring a total of four people to a meeting. The additional guest's details must be supplied in advance of the event. A one off charge will be made to cover the additional event/admin costs.

6. Event Registration

To enable the number of delegates to each event to be calculated accurately, it is very important that everyone intending to attend an event should register for that event in advance. The preferred method is to do this via the Group web site www.i-ug.org. Alternatively, you can reply to the invitations which are sent out in advance of each meeting.

7. Privacy Policy

i-UG's Privacy Policy has been updated to incorporate the latest General Data Protection Regulation (GDPR).

The privacy and security of your personal information is very important to us so we want to assure you that your information will be properly managed and protected by us at all times. Please read this privacy policy carefully as it explains how we may collect and use your personal data.

The latest version of the policy is available on-line at:
<https://www.i-ug.co.uk/privacy-policy>

8. Management

Management of the Group is carried out by The Board which is made up of elected members. Management is done on a predominantly voluntary basis.

The Board comprises as a minimum:

- Chairman
- Secretary
- Treasurer
- Technical Director

It is possible for one person to carry out two of the roles simultaneously but not more than two.

Other roles may be introduced to The Board if and when it is deemed necessary to enable the Group to be run more efficiently & effectively.

To assist The Board in planning meetings and deciding strategic directions, the Group also has a Committee who meet periodically throughout the year.

The roles and means of election to The Board and The Committee are defined in the **i-UG Organisation ByLaws**.

9. Conduct of attendees

9.1 All event attendees are expected to behave in a professional manner at all times: to other delegates, to presenters, to members of the Committee and also to the staff at the event venue.

9.2 Because of the informal nature of the events, any overt “overselling” will be frowned upon.

9.3 The Committee reserve the right to refuse entry to future events to any individual or any company who it considers is not acting in the spirit of the Group.

10. Web site

The Group’s official web site is www.i-ug.org and is maintained in-house.

11. Financial

The Group’s income comes predominantly from annual membership fees.

The Group has no share-holders

The Group has no investment income.

No surplus is returned to the Group’s members.

All of the money earned is used in pursuing the Group’s objectives to educate and inform its members.

12. Dissolution of the Group

12.1 The voluntary dissolution of the Group can only be decided by the i-UG members at a meeting convened for this purpose on a 2/3 majority of the votes cast.

12.2 The proceeds from the disposal of any Group assets and any remaining assets of the Group will be granted to a Registered Charity to be decided by the management committee.